

Attn: Surety Department - Account Manager
 (send BBRF to your Surety Account Manager & Agent)

Today's Date: _____ **Bid Bond Request Form (BBRF)**

| |
|--------------------------|
| Bidder/Principal: |
| Estimator/Contact: |
| Address: |
| Owner/Obligee Name: |
| Obligee Address: |
| Estimate or Contract: \$ |

Attach Invitation to Bid

Bid Bond Form

Use Standard Surety Form

| |
|---|
| Bid Date & Time: |
| Bid Bond %: % |
| Project Title: <small>(should appear on bond)</small> |
| Location of Job: |
| Spec/Job #: |
| Project Description: |
| Project start date: |
| Completion time: |
| Liquidated Damages: |
| Maintenance: <input type="checkbox"/> 1 year <input type="checkbox"/> 2 years <input type="checkbox"/> Other _____ |
| Other bond: <small>(Maint/Warranty/Retainage)</small> <input type="checkbox"/> Use Standard Surety Form |
| Work on Hand: \$ _____ as of (date) |

Cost Breakdown

| |
|----------------------|
| Labor: |
| Materials: |
| Equipment: |
| Subcontractors: |
| Overhead and Profit: |
| Total Cost: |

SPECIAL INSURANCE (RAILROAD, BUILDERS RISK, ETC.): Attach RFP or specifications

| |
|--|
| Delivery Requirement |
| Need by: DATE _____ |
| <input type="checkbox"/> Electronic or digitally signed bond (confirm obligee accepts) |
| <input type="checkbox"/> Pick UP |
| <input type="checkbox"/> Overnight |
| <input type="checkbox"/> Mail |
| <input type="checkbox"/> Address (if different): _____ |